

The Workforce Development Action Team will assess the current workforce capacity of all relevant agencies to identify the gaps, overlaps and barriers in providing and supporting substance abuse prevention, treatment services and recovery. This Action Team will not only assess, but, will also offer immediate, mid-term and long-term recommendations and strategies to increase partner organizations' staff capacity.

Topics	Notes	Time	Action Steps
Opening	Check-in	10 mins Dana	
Report Out	<ul style="list-style-type: none"> • WD State Working Group- need a representative; next steps • OPR update? • CCOA Retreat • CCOA other action teams 	15 mins Cathy	
Group Work	What did we vote on to do on a local/Chittenden County level? Key questions: <ul style="list-style-type: none"> ★ What do we want? ★ What will it look like? ★ What are we doing right now? What is happening in state/region? ★ Who has a role to play? ★ How can we measure it? ★ What will we do now- action steps/timeline? 	40 mins Cathy	
Report Out Action Steps	<ul style="list-style-type: none"> • What did each group discuss? • Each person share one key action step 	25 mins Nicole	
Wrap-up	<ul style="list-style-type: none"> • Next meeting date- Wed, June 28, 2017- LUND, 50 Joy Drive 		