

The Workforce Development Action Team will assess the current workforce capacity of all relevant agencies to identify the gaps, overlaps and barriers in providing and supporting substance abuse prevention, treatment services and recovery. This Action Team will not only assess, but, will also offer immediate, mid-term and long-term recommendations and strategies to increase partner organizations' staff capacity.

<b>Topics</b>	<b>Notes</b>	<b>Time</b>	<b>Action Steps</b>
<b>Opening</b>	<ul style="list-style-type: none"> <li>• One word to describe your day</li> <li>• Designate a Time Keeper and a Note Taker</li> </ul>	10 mins Dana	
<b>Action Steps</b>	<p>Report out on Action Steps from February meeting:</p> <ol style="list-style-type: none"> <li>1. Loan forgiveness</li> <li>2. College course offerings/OPR/Higher Ed</li> </ol> <ul style="list-style-type: none"> <li>• <b>Diane/Patti/AnnaMarie</b>- Reach out to OPR and colleges; tentative information meeting in March and discussion meeting in spring 2017</li> <li>• <b>Dana/Nicole</b>- reach out to Agency of Human Services to talk to someone who can guide us as to where and how to make our recommendation about loan forgiveness programs- someone familiar with how to approach state government would be helpful</li> <li>• <b>Bill</b>- conference call with NAADAC-Higher Ed National Standards</li> <li>• <b>Christine</b>- brainstorm with supervisor around training and educational models</li> <li>• <b>Tara</b>- Karen Shea-contact; take meeting notes to Barbara Rachelson to gain some insight</li> <li>• <b>Ryan</b>- talk to ADAP- Marsha; AHEC, Barbara; hub and spokes data</li> <li>• <b>Sam</b>- data-% of population struggling with addiction (in treatment #'s), per capita compared to practioners (graph)</li> <li>• <b>Kirsten</b>- Dive into loan forgiveness programs, get AHEC contact information from Sam</li> <li>• <b>Cathy</b>- notes, Martha, if needed will contact UVM</li> </ul>	40 minutes Nicole	
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• State WD Summit-what is this group doing</li> <li>• What do we do next-key action steps</li> </ul>	30 mins Cathy	

<b>CCOA Updates</b>	<ul style="list-style-type: none"> <li>• Exec Committee Meeting</li> <li>• Other Action Teams</li> <li>• Delta Dental</li> <li>• GE Grant</li> <li>• Co-Chair meeting</li> <li>• Community Engagement Update</li> </ul>	15 mins Cathy	
<b>Wrap-up, Key Action Steps</b>	<ul style="list-style-type: none"> <li>• New meeting day? (Wed, March 2, 2017 was planned next meeting)</li> <li>• Need meeting locations for March, April and May meetings</li> <li>• Each person share one key take-away</li> </ul>	15 mins Dana	