

The Workforce Development Action Team will assess the current workforce capacity of all relevant agencies to identify the gaps, overlaps and barriers in providing and supporting substance abuse prevention, treatment services and recovery. This Action Team will not only assess, but, will also offer immediate, mid-term and long-term recommendations and strategies to increase partner organizations' staff capacity.

Topics	Notes	Time	Action Steps
Opening	<ul style="list-style-type: none"> One thing you learned from your action steps between meetings 	10 mins- Dana	
WD Summit	Sharing- Lessons Learned	10 mins All who	
Data Discussion	How do we measure our success?	10 mins- Sam	
Group Work	<p>Groups get back to get together and work where they left off- Take the work you did in between meetings & how does that translate into us accomplishing our overall goal- attract and retain workforce</p> <p>Report out on Action Steps from March meeting:</p> <ul style="list-style-type: none"> <u>Nicole</u>- Best employment practices at VABIR <u>Rachel</u>- Turnover rate at VR and VABIR; acronym paper edited <u>Kirsten</u>- next steps with AHEC- what questions do we want to ask Liz Cote and when should she come to a meeting <u>Dana</u>- continue on the WD Summit Team and meet with Colin about licensure and VAATP- report out <u>Kate</u>- look for CCV “why do you stay” paper <u>Michael</u>- type up notes <u>Cathy</u>- send out notes <u>Bill</u>- talk with Peter Espenshade about H293; collect UVMMC survey results <u>Annamarie</u>- Set a date with OPR for April, retention survey <u>Patti</u>- research FQHC’s, loan repayment program, military loan program 	40 minutes Cathy	

Report Out Action Steps	<ul style="list-style-type: none"> • What did each group discuss • Each person share one key action step 	25 mins Nicole	
Wrap-up	<ul style="list-style-type: none"> • Next meeting date- Wed, May 24, 2017- CCV-address 		
Narcan Training	Safe Recovery Narcan Administration Training	25 mins Grace	