



Workforce Development Action Team

Agenda

Maple Leaf Treatment Center, 786 College Parkway, Colchester

Aug 4, 2016, 9-11am

- 1. Tour of Maple Leaf Treatment Center** **10 minutes**
- 2. Getting to Know Each Other Activity** **20 minutes**
 - Pair off with someone you do not know
 - Ask each other: where do you work; what work experience do you bring to the table; what do you offer to the group; in your work, where do you put a lot of energy/what is your passion
 - Each person then has to introduce their partner
- 3. CCOA Update/Newsletter** **5 minutes**
 - Changes in Co-Chair
 - How your role plays a part in the larger Alliance
 - Larger Steering Committee meeting (Sept 6th)- each Action Team co-chairs presents
 - Website – transparency of Alliance; sharing of documents
 - Other Action Teams and their work
 - Data Manager hired
 - ComSTAT/Alliance public information meeting- Sept 15th
 - VT Collective Impact Conference- Nov 2nd and 3rd, Stowe
- 4. Ground Rules and Tenets of Participation** **5 minutes**

Parking lot poster on wall
- 5. Our Aim** **20 minutes**

Facilitated discussion to review and add to the Aim
- 6. What Do We Know About the Workforce Development Issues** **35 minutes**
 - Building off of our work the last time we met, we are going to delve deeper into the barriers that rose to the top for us
 - Round Robin Activity-break into groups of 3 (someone different than you interviewed) and have each team go to a sticky note that has one of these key issues listed. Each group will have 5 minutes at each poster to answer the question “what do we need to know about this issue in order to fix it?” And, if we know we have this data-put a check mark next to it.
 1. Lack of access/affordability of education programs
 2. Jobs do not pay well and do not have added benefits
 3. Workloads are not reasonable and the work can be unfulfilling
 4. Loan forgiveness is needed
 5. Training and supervision should be continuous and of high quality



7. Review Round Robin and Define Action Steps 20 minutes

- Each team will decide on what issue, of the 5, they want to research between now and our next meeting
- They will do a lit research and conduct 1 or 2 interviews of people in the field who have some perspective on the topic
- Each team will develop a list of a few questions, together, for the interviews
- This information will inform the next steps of the process of developing strategies/outcomes

8. Meeting Dates 5 minutes
 1st Thursday of each month

Dates	Timing	Different Venues
Sept 1 st	9-11am	
Oct 6 th	9-11am	
Nov 3 rd	9-11am	
Dec 1 st	9-11am	