

**Workforce Development Action Team**

*LUND, 50 Joy Drive, Burlington – June 28, 2017, 2:30-4:30 PM*

Goal #1: Assess the current workforce capacity of all relevant agencies to identify gaps, overlaps and barriers in providing and supporting substance abuse prevention, treatment services and recovery.

Goal #2: Offer immediate, mid-term and long-term recommendations and strategies to increase partner organizations' staff capacity.

Topics	Notes	Action Steps
<b>Opening</b>	<ul style="list-style-type: none"> <li>• Check-in: What's one thing you're looking forward to this summer?</li> <li>• State Workgroup Update</li> </ul> <p><b>Action Steps:</b></p> <ol style="list-style-type: none"> <li>1. Anna Marie send working group minutes with State's eight focus questions to Action Team.</li> <li>2. Provide Colin Benjamin feedback by <b>July 17, 2017</b></li> </ol>	<ul style="list-style-type: none"> <li>• Affordability and Licensure               <ul style="list-style-type: none"> <li>○ Focusing on loan repayment options, scholarships, models of supervision (tele-health) and licensure law, and student debt analysis for people going into these professions</li> <li>○ Tarah is happy to join this working group</li> </ul> </li> <li>• Higher Education and Licensure               <ul style="list-style-type: none"> <li>○ Focusing on streamlining licensure to draft new regulations. Hope to hold public hearings in Fall – Colin Benjamin is earnestly trying to gain feedback of current requirements. What should be altered/edited?</li> <li>○ Additionally, working with Higher Education to create a consortium.                   <ul style="list-style-type: none"> <li>▪ What would Higher Ed need to align? Develop a consortium?</li> </ul> </li> </ul> </li> <li>• De-duplicated work between OCC and CCOA is of importance and communication with Jolinda LaClair, VT Drug Use Prevention and Policy, is frequent for this purpose.</li> </ul>
<b>Review</b>	<ul style="list-style-type: none"> <li>• Review Addiction &amp; Recovery Pathways Pamphlet idea</li> <li>• Kate's collection document</li> </ul>	<ul style="list-style-type: none"> <li>• Action Team proposed developing a pamphlet (or other online/print material) that gives clear career pathways for Addiction &amp; Recovery professions. Including types of jobs, salaries and educational</li> </ul>

**NOTES**

	<p><b>Action Steps:</b>  <b>Tarah:</b> Use Lund to populate job functions table (based on LUND data)  <b>Nicole:</b> Volunteers available for HR herding  <b>Ryan:</b> Talk to Cindy about pathways pamphlet  <b>Tori:</b> Talk to Jolinda regarding duplication of working groups focus/work  <b>Anna Marie:</b> Email minutes from State Working Group meanings</p>	<p>requirements.</p> <ul style="list-style-type: none"> <li>• Material/resource intended to live on ADAP website.</li> <li>• Capturing all pathways to Addiction &amp; Recovery is a potentially large lift. Use the state’s resources and focus on Workforce Development whenever possible.</li> <li>• NH held recent Workforce Development event that was seen a large community success with speakers actively employed in these fields presenting on their various pathways to the work.</li> </ul> <p>Career Pathways Pamphlet Data Collection Document Edits?</p> <ul style="list-style-type: none"> <li>• Wording of collection document is critical.</li> <li>• Using terms like “required credentials” vs “credentials desired”</li> <li>• Add column for equivalent experience</li> <li>• Be sure to create the document in an electronic and print forms</li> </ul>
<p><b>Wrap Up</b></p>	<ul style="list-style-type: none"> <li>• Next meeting date- Wed, July 26, 2017 - LUND, 50 Joy Drive, Burlington VT</li> </ul>	

**Attendance:** Dana Poverman, Tori Houston, Kate Maynard, Kirsten Grieshaber, Michael Casarico, Anna Marie Cioffari, Ryan Lane, Bill Keithcart, Tarah Woolgar